

Job Title	Literacy Program Coordinator
Departement	Literacy
Location	Remote / In -person
Role Description	

Organization Description:

Impactful Education is an early-stage, community-based organization committed to establishing educational hubs that foster intellectual growth among future generations and work towards systemic change in education. Our mission is to create transformative ripple effects across communities, engaging youth as leaders and influencing positive change through the power of education. We have achieved our mission by working directly with local educational institutions, particularly schools in the rural town of Anyama, Ivory Coast. We accomplish this mission by forming partnerships with local educational institutions in rural communities, creating education hubs that extend learning beyond the traditional classroom.

Position Overview:

We are seeking a Literacy Coordinator to join our team in Ivory Coast. In this role, you will work closely with the local coordinator on the ground to oversee and plan daily literacy activities and programs.

Roles and Responsibilities include, but are not limited to:

- Collaborate with the local coordinator to plan and execute daily literacy activities and programs.
- Develop a curriculum suitable for the students' literacy levels, incorporating relevant reading, writing, and comprehension skills.
- Work closely with the local team and M&E Director to assess students' progress and review and edit evaluation and tracking as needed.
- Provide guidance and support to students as they engage with literacy-related activities and projects.
- Stay updated on the latest trends and advancements in literacy education, specifically in Ivory Coast, to enhance program effectiveness.
- Research and invite organizations and guest speakers to lead workshops related to literacy learning, emphasizing the importance of reading and its benefits for the students.

Requirements:

- Experience or study in Education, Literature, or a related field.
- Experience in program development, particularly in the literacy education sector in a developing country, or a desire to work in such a space.
- Strong understanding of educational principles and practices, with a focus on curriculum development.

- Excellent communication and interpersonal skills, with the ability to work effectively with students in rural communities.
- Ability to adapt to a foreign environment and work collaboratively with local teams.
- Passion for literacy education and a desire to make a positive impact on the lives of students.
- Writing and reading knowledge in French is a plus.

To be successful with Impactful Education:

- Have a passion for our mission and a strong desire to impact an early-stage nonprofit.
- Be an innovative and creative thinker; do not be afraid to try something new and inspire others to do so.
- Maintain a very high level of personal and professional integrity and trustworthiness.
- Have a strong work ethic, take initiative, and require minimal direction.

Benefits:

- Directly impact Impactful Education's efforts to identify and work with partners to fund education-related projects that provide literacy and technology learning to students in rural environments.
- Gain insight into our early-stage nonprofit operations.
- Opportunity to work from the comfort of your own home.
- Apply knowledge and experience to an international nonprofit while gaining exposure to making an impact at an international level.

Please note that this is an unpaid volunteer position. For any further questions, please reach out to us at info@impactfuleducationprojects.org.